

For Office Use Only

Entry Form Received	Payment Received	Payment Value £	Acknowledged

Company Application for Membership of the UK Bus Driver of the Year Association Limited to compete in the 2022 National Final

Name of Company:

Group [if appropriate – eg. ARRIVA, First, Go-Ahead, National Express, Stagecoach]:

Address:

Postcode:

Local Organiser / Company Representative:

Position / Title:

Location if different from above address:

Telephone - Office:

Mobile:

E-mail address:

The above Company wishes to apply for membership of the Association and in doing so agrees to be bound by the rules of the Competition and the UKBDoY Memorandum & Articles of Association

Signed:

Date:

The Company wishes to enter ___ driver(s) in the 2022 Competition and is willing to provide one or more Marshal(s) for the National Final in Blackpool on **Sunday 2nd October**

Name(s) of Marshal(s):

Number of drivers to be entered @ £220:

Total fee payable: £

Payment by bank transfer preferred, to sort-code 40-32-26; account no. 31034030; please send remittance advice by email to: john.winstanley@me.com. Please quote a 6 digit self allocated alphanumeric reference on both your payment and remittance advice and also record your allocated reference in the following boxes.

--	--	--	--	--	--

Alternatively enclose a cheque made payable to **UK Bus Driver of the Year Association Limited**.

Where required by a Company's accounting system an invoice can be issued on request - *tick here*:

UKBDoY is not registered for VAT, therefore VAT is not payable and cannot be reclaimed

Please note that where a Company withdraws from the Competition before 31 July 2022, 50% of the fee(s) paid will be refunded but after that date no refund will be made.

Please send a scan of your completed entry form to paul.mackay@stagecoachgroup.com if paying by bank transfer; or alternatively by post accompanied by your cheque by **15th May 2022** to:-

Paul MacKay
Competition Secretary
"UK Bus Driver of the Year"
C/O Stagecoach UK Bus
10 Dunkeld Road
PERTH
PH1 5TW

Background

From 25 May 2018, we, the UK Bus Driver of the Year Association Limited (BDoY), are required to use the personal data you provide about your entrants to the competition in compliance with the GDPR. This note has been issued to provide you with information as to how we use that personal data.

How we use data about your drivers

We use the personal data you supply to meet the needs of the competition and the events associated with it - notably the National Final. BDoY is a "data controller" in respect of such personal data for the purposes of the GDPR.

The personal data we use includes:

- Personal details – name, postal or mailing address, email address of each competitor
- Membership data – details for each company in membership of BDoY

On occasions, additional data may be requested (eg: a phone number) but that information will only be used in connection with the specific request (eg: to check employment history).

The data we hold about your drivers is only obtained from you, through your membership of BDoY whilst participating in the competition.

We will only collect and use personal data where:

- Competitors have effectively given us their consent to do so – primarily by being nominated to compete in the National Final by you
- It is for our legitimate purposes
- There is a legal obligation for us to do so.

What you can expect to receive from us

You will receive appropriate information on both the BDoY National Final for onward transmission to your participating drivers, and on the means to set-up local or regional elimination competitions.

Who the data may be shared with

BDoY has a policy not to and does not provide any membership, mailing list or other data to any other organisations and businesses and so we do not seek your consent to do this.

However, we do need to share your data with certain organisations we work with to enable BDoY to meet its obligations to our members and competitors, for example the Imperial Hotel in Blackpool.

Retention of data

One of the key principles of the DPA 1998 and the GDPR is that the personal data we store and process shall be adequate, relevant and limited to what is necessary for the purpose it was originally collected. Entrant company and individual competitor data will be retained before, during and after the National Final each year for a reasonable period.

Your rights

You have a number of rights under the GDPR. These include the right to:

- See the data we hold about you or your drivers
- Request personal data to be amended if it is inaccurate or incomplete
- Request the deletion or removal of personal data where there is no compelling reason for its continued use
- Block or restrict the processing of personal data.

If you wish to correct inaccurate or incomplete name and address data you should contact the BDoY Competition Secretary at:

paul.mackay@stagecoachgroup.com

If you wish to exercise any of your other rights or have concerns about the processing of your personal data, or wish to raise any questions in relation to data protection by BDoY, please contact the BDoY Secretary at: **tinalouise12@yahoo.com** or write to the address at the foot of this page.

If we are unable to resolve your concerns and if you are unhappy with how any entrant company or competitor personal data is being handled, you have the right to make a complaint to the Information Commissioner's Office, an independent body set up to uphold information rights, which will investigate your complaint.